

**FULL-TIME NATIONAL GUARD DUTY OPERATIONAL
SUPPORT VACANCY ANNOUNCEMENT
640th Regiment (Regional
Training Institute)**

POSITION TITLE:

WLC Instructor

MOS 00F

GRADE: E6

LOCATION:

1BN-640TH RTI

Camp Williams, UT

CLOSING DATE:

Open Until Filled

SALARY: FULL MILITARY PAY AND ALLOWANCES OF THE MILITARY GRADE OF SELECTEE.

TOUR OF DUTY: TBD

1. INTRODUCTION:

This position is located at the 640th RTI, Camp Williams, Utah.

2. DUTIES AND RESPONSIBILITIES:

Conducts training at squad level in accordance with TRADOC approved POIs. Conducts retraining and counseling as required. Conducts inspections, formations, and evaluates student performance. Assists in preparing reports and a DA Form 1059 on each student within the squad, documenting overall performance. Conducts training in drill and ceremonies and physical training. Operates vehicles up to 5 ton capacity, including a 44 passenger bus when required. Performs OPFOR duties during the FTX. Makes appropriate recommendations to Senior Squad Instructor on any student not meeting course standards.

3. SUPERVISORY CONTROLS:

Works under the supervision of the Senior Squad Instructor. Accomplishes daily requirements independently in accordance with established policies and procedures.

4. QUALIFICATIONS:

1. Incumbent must have some knowledge of personnel evaluation, maintaining records, screening, reviewing and verifying documents.
2. Incumbent must be or able to become Instructor Training Course (ITC) qualified.
3. Must possess some knowledge of field oriented training exercises.
4. Must be able to become qualified to operate all unit organic military vehicles.
5. Must show 20 or 30 level leadership experience documented on NCOER.
6. Must be able to speak and write clearly, demonstrate the ability to be a self-starter, display initiative and seek responsibility
7. Excellent military bearing and appearance, instructor ability, tact and professionalism is necessary components to be successful in the position.
8. Personnel must be in good standing with their assigned unit and receive a written recommendation from their unit commander
9. Must have graduated Army Basic Instructor Course (ABIC) and Small Group Instructor Training Course (SGITC).

FTNGD Requirements:

1. SM must be a member of the Utah Army National Guard
2. Personnel must be eligible for FTNGDOS IAW ARNG requirements
3. Must meet physical fitness standards in IAW AR 600-9.

4. Personnel must meet medical retention standards as set forth in AR 40-501 Chapter 3 and Chapter 10.
5. SM must consent to release from FTNGDOS at the conclusion of duty, unless sooner relieved, by signing block 24 of DA Form 1058-R (Pure Edge View version: armypubs.army.mil).

APPLICATION PACKET CONTENTS:

1. Copy of this Announcement
2. ARNG Form 1058-R (2 pages *must fill out both pages and have all (required signatures)
3. Civilian resume
4. HRO ADOS Checklist (paragraphs need to be initialed with all three signatures at the bottom)
5. Copy of current MEDPROS IMR Record reflecting the following:
 - a. PHA within 1 year of the projected ADOS start date (Please Schedule this with MED COM by appointment only)
 - b. Negative pregnancy test (within 15 days of ADOS start date)
 - c. HIV 'green' in MODS (within 2 years of ADOS start date)
6. RPAM Statement
7. DA Form 705 (within 6 months of ADOS start date)
 - a. DA Form 5500/5501 (if applicable)
8. Include a current DA photo
9. Copies of Last 3 NCOERS or E4 Evaluation if the Soldier does not have 3 NCOERS
10. Copy of a current validated ERB

Incomplete application packets will be returned to the Soldier without action:

Application packets must arrive at: S1 office of the 640th RTI, Attention: CSM Ewert, Camp Williams, Utah. Mailed or emailed applications will not be accepted.

ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE OR GENDER.